

CHAPTER ONE

INTRODUCTORY NOTE

1.0.00 In this Brochure, detailed information on how to complete the Direct Entry (DE) and Unified Tertiary Matriculation Examination (UTME) ONLINE Application Forms have been provided. Candidates are advised to read carefully the instructions and information provided herein before filling the ONLINE Application Forms.

1.0.01 IMPORTANT POINTS TO NOTE

Candidates should note the following:

1. The guidelines and instructions provided in this Brochure will assist candidates in selecting appropriate institutions and Programmes and in completing the ONLINE Application Forms properly.
The Board will not process any form completed without adherence to the instructions and regulations set out in this brochure.
2. A candidate must have completed or about to complete a full course of training in a Senior Secondary School, Technical College, Teacher Training College or an approved institution of equivalent status.

3. A candidate must have attained the age of sixteen (16) years or would have done so on the first day of October in the year of his/her candidature.
4. UTME candidates must write the Unified Tertiary Matriculation Examination and attain an acceptable standard in the examination for entry into the course of his/her choice.
5. UTME candidates are advised to use the current syllabus. Past question papers on the examination are available for a fee at the National Headquarters, Headquarters Annexes, Zonal, Liaison and State Offices of the Board.
6. Candidates who submit more than one set of ONLINE Application Forms will be disqualified." Is this possible?"
7. Apart from the ONLINE notification of results, the Board will not enter into correspondence regarding candidates' performance at the UTME or failure of placement of candidates.
8. **The Board reserves the right to withdraw, at any time any result released to candidates or admission offers made, if it is discovered that the candidates cheated at the examination or gave the Board false, incomplete or misleading information.**

10. Candidates whose scores are low for their chosen Programmes/institutions could approach other institutions and/or departments for considerations. Such considerations would normally be given after such institutions had taken care of candidates who made such Programmes either their first or second choice and other high scoring candidates.
11. A candidate offered provisional admission may have the admission letter printed on the ONLINE payment of a processing fee of One Thousand Naira (1000.00) Only through the Treasury Single Account (TSA) to JAMB. Candidates are to note that failure to secure admission letter within the year of admission will attract an administrative fee of Ten Thousand Naira (10,000.00) only.
12. Candidates' requests for result slips are honoured on the ONLINE payment of a processing fee of One Thousand Naira (₦1,000.00) only through the Treasury Single Account (TSA) to JAMB.
13. Request(s) for change of institution(s) and/or Programme which must include candidate's Registration Number and new Universities/Programme (including Course Codes) is honoured on the ONLINE payment of a processing fee of Two Thousand Five Hundred Naira (₦2,500.00) only through the Treasury Single Account (TSA) to JAMB.

1.0.02. UTME SUBJECTS (EXAMINATION REQUIREMENTS)

For a candidate to be offered admission into 100 level of the chosen Programme in any of the Institutions, he/she must obtain an acceptable level of performance at the Unified Tertiary Matriculation Examination (UTME) in subjects RELEVANT to the proposed programme of study. The UTME subjects which are mandatory for the respective Programme are set out in Tables in this Brochure. All candidates are to note that "Use of English" is mandatory for all Programmes and has therefore been excluded from the Tables to avoid unnecessary repetition.

1.0.03. INFORMATION ON ADMISSION GUIDELINES

1. The proprietor of each institution provides the Board with guidelines to be adopted in selecting candidates for the respective institutions. For each Federal institution, the Federal Government stipulates that a percentage of the candidates should be selected on merit, another percentage on catchment/locality which in most cases is the geographical or socio-cultural area contiguous to the institution. A proportion is also reserved for candidates from educationally less developed states.
2. Candidates are advised to study the General Entry Requirements and the Remarks/Waiver columns before selecting their proposed Programmes of study.

1.0.04 GENERAL ENTRY REQUIREMENTS

In addition to the specific entry requirements into each Institution, faculty or department, the following are the general entry requirements approved for admissions into first degree Programmes for both UTME and Direct Entry candidates.

- 1 Candidates must write the Unified Tertiary Matriculation Examination (UTME) and attain an acceptable score in the Use of English (Compulsory) and three (3) subjects required for the proposed programme of study as set out in the relevant Chapters of this Brochure.
- 2 A candidate must in addition to attaining an acceptable score in the Unified Tertiary Matriculation Examination obtain one of the following qualifications:
 - (a) National Examinations Council (NECO)/West African Examinations Council (WAEC) Senior School Certificate (SSC) or the Senior School Certificate/General Certificate of Education (SSC/GCE) or equivalents with credit passes in five (5) subjects including English and Mathematics obtained at not more than two (2) sittings; except where otherwise specified.
 - (b) Grade II Teachers' Certificate (TC II) with credit or merit passes in at least five (5) subjects. PLEASE NOTE THAT TCII

IS NOT ACCEPTABLE FOR SOME PROGRAMMES IN SOME UNIVERSITIES.

- (c) National Technical Certificate (NTC), National Business Certificate (NBC) with credit passes in five (5) subjects including English and Mathematics obtained at not more than two (2) sittings. For the purpose of NTC/NBC awarded by National Business and Technical Examinations Board (NABTEB).
3. A credit pass in Mathematics is required for all Science and Social Science Programmes except where otherwise stated.
4. A credit pass in English Language is required for all Programmes except where otherwise stated.
5. Please note that a matriculated student in any University is not eligible to sit for the Unified Tertiary Matriculation Examination (UTME) except those who are transferring from foreign Universities.

1.0.05 Direct Entry (DE) Requirements for 2/3/4/5 - year degree Programmes.

1. Candidates with one of the following qualifications may be considered for admissions by Direct Entry:-
 - (a) A minimum of five (5) subjects passed at not more than two sittings with at least two (2) at the Principal or Advance Level of the GCE and the others, at credit level of the SSC/GCE,

NTC/NBC. No subject shall be counted at both Ordinary and Advance Levels.

- (b) Passes in two (2) major subjects in the NCE with SSC, NTC/NBC credits or equivalents in three (3) other subjects (mainly for Education Programmes). Education may be accepted as a third A/Level subject for those taking Programmes in Education.
- (c) Two (2) credit passes at the IJMB/JUPEB examination or Cambridge moderated Schools of Basic Studies terminal examination or International Baccalaureate from recognised institutions with SSCE/GCE, NTC/NBC credits or equivalent in three (3) other subjects (unless otherwise stated).

1.0.06 Entry into the Examination Hall

- A Every candidate must write the examination in the town and centre to which he/she is assigned by the Board, as indicated on his/her e-registration Slip. Any candidate who reports elsewhere for the examination WILL NOT BE ALLOWED TO WRITE THE EXAMINATION.
- B Candidates will be allowed entry into the examination hall after satisfying the following:
 - (i) Presentation of e-Examination Slip
 - (ii) Successful Biometric Verification

1.0.07 Candidates with Visual Impairment

Candidates with visual impairment must write the examination at centres designated by the Board.

1.0.08 Conduct During Examination

- A. Candidate should not bring any other paper or books to the examination hall except his/her e-Examination Slip and pencil. The e-Examination Slip must be submitted to the Proctor before the end of the examination.
- B. Mobile phone must NOT be brought to the examination venue.
- C. Candidate should not attempt to obtain undue assistance from Examination officials and should not communicate with other candidates during the examination.
- D. All rough work should be done on the rough sheets provided by the Board.
- E. Candidates are not allowed to leave the examination hall without the permission of the Proctor

F. Candidates, while in the venue of the examination and particularly the halls/rooms must be orderly.

1.0.09 Rules and Regulations for Dealing with Cases of Irregularities during the Board's Examination.

The following decisions of the Board are reproduced for the benefit of candidates.

A. Bringing in Foreign Materials

Where a candidate commits an offence such as bringing in textbooks, prepared materials or any other material such as mobile phones, Calculator, Wrist Watches, non-recommended spectacle or plain sheets of paper, the candidate's results for the entire examination shall be cancelled.

B. Irregular Activities Inside or Outside the Examination Hall

Where a candidate is involved in any of the offences listed below, either inside or outside the examination hall, the candidate's results for the entire examination shall be cancelled.

The offences are:

- (i) Leaving the examination hall without the permission of the Proctor;

- (ii) collusion with others or other irregular activities pertaining to examination before, during and after the examination.

- (iii) Bringing in flash drives or any electronic storage devices

C. Impersonation

Where a person is caught or found impersonating a candidate, the entire results of the candidate being impersonated and those of the impersonator if he/she is also a candidate for the examination, shall be cancelled.

D. Leakage

Where cases of leakage are established in a centre, the results of candidates proved to have benefitted from the leakage shall be cancelled while those of candidates not proven to have benefitted from the leakage shall be released.

E Widespread Cheating

- (i) Where there are established cases of widespread cheating/collusion in a centre/town, the results of all the candidates in the centre/town shall be cancelled.

(ii) Where widespread cheating has been established, the following shall apply:

- (a) If it is established that the authorities of any CBT Centre condoned, connived or encouraged mass cheating/collusion, the Centre Administrator shall be reported to his/her employers and the Centre shall be subsequently penalized.;
- (b) In the case of Proctors/Supervisors/Technical Officers, the Board shall take appropriate action.

F. Insult/Assault on Examination Officials

Where a candidate or his agent insults or assaults any examination official in the lawful performance of his/her duties inside or outside the examination hall, or in any other way disturbs the conduct of the examination, the result of the candidate shall be cancelled.

1.0.10 EXAMINATION MALPRACTICES DECREE (ACT) NO. 33 OF 1999

The Board hereby reproduces below, for the benefit of Candidates, Examination officials, and members of the public, the offences under Decree 33 of 1999.

- 1. Cheating at examination

- 2. Stealing etc of question papers
- 3. Impersonation
- 4. Orderliness at examinations
- 5. Disturbances at examinations
- 6. Misconduct at examinations
- 7. Obstruction of Supervisor etc
- 8. Forgery of result slip etc
- 9. Breach of Duty
- 10. Conspiracy, aiding etc
- 11. Conviction for alternative offence
- 12. Offences by bodies corporate

The Act has created a number of punishments for the above offences.

The Board would therefore invoke the stiff penalties for person(s) found guilty of offences under this Act.